

***TOWN OF NEWFIELDS BOARD OF SELECTMEN  
MEETING MINUTES  
JUNE 13, 2006***

The meeting was called to order at 6:52pm. Selectmen present were Janet Smith, James McIlroy, and Wes Moore. Alison Watts of the Conservation Commission was also present.

A question was asked last week regarding holiday pay for part-time employees. Currently a part time employee is being paid for holidays. The Selectmen were under the impression that part timers were not being paid for holidays and that the reason for hiring a part time person was to avoid paying for holidays, health and dental benefits, etc. This stresses the need to get a personnel policy into effect. One Selectmen felt it should be left to the department head to determine holiday pay.

The Selectmen read and reviewed the letter from Dan and Karen Labrie regarding the water issue on High Rock Lane. Three checks were signed, an Abatement was signed, a Supplemental Warrant was signed, contracts for ambulance service and the transfer station were signed. The Current Use Application was tabled for further discussion.

The changes to the Easement Deed between the Town of Newfields and the Newfields Village Sewer District were reviewed. Janet will forward the Deed to Town Counsel for review.

Wes is meeting with Al Dixon and Paul Deschaine on June 14<sup>th</sup> with regard to the Lamprey Regional Cooperative. He will ask Al Dixon to attend a Selectmen's Meeting and bring a one year Dispatch Service Contract with him for the Selectmen to sign.

The Lamprey Regional Cooperative is looking to build their own facility for recycling. This is good for the long term – it should last a minimum of twenty years and will be a “green facility”. Wes has been on this Board since 1994 and would like to continue. He asked the Selectmen to re-appoint him. Janet made a motion to re-appoint Wes to the Board of the Lamprey Regional Cooperative. James seconded the motion and the motion passed with two in favor. Wes abstained from voting.

The NHDOT sent a letter advising that the railroad bridge project is now complete. Janet has left several messages for Karen Gola to call her back regarding the check due Newfields to repave/repair Railroad Avenue. Janet will contact Karen again to request payment.

The Selectmen read the letter from Christopher Hutchins regarding his property on Sanborn Drive. Wes will look at the area in question. The Selectmen will need a report from the Road Agent on the situation.

The correspondence from Attorney Fran Lane was reviewed with regard to the noise complaint.

The Selectmen asked if any word had been received from the property owner with a potential junkyard. Nancy indicated she has not heard anything from the property owner. The Selectmen asked Nancy to re-send the May 16<sup>th</sup> letter via certified mail if the property owner has not responded by Monday, June 19<sup>th</sup>.

With regard to the Newfields Road Race, a Certificate of Insurance has not been received from Larry Arend. Larry attended the May 30<sup>th</sup> Selectmen's Meeting and was advised that in order to hold the race in Newfields he would need a Certificate of Insurance (the race is not covered by the Town's Insurance coverage), a police detail, and any vendors would need a Hawker's and Peddler's License. The Selectmen asked Nancy to call Larry to remind him of these requirements.

Wes asked Janet about the recent Welfare situation. Janet explained that Welfare is usually an emergency situation which needs to be dealt with immediately. As the Welfare Officer, Janet usually updates the Selectmen after the situation has been resolved. The Town must abide by RSA's which apply to Welfare.

Alison Watts of the Conservation Commission asked the Selectmen if she could have a different attorney draw up the easement on the Cole Property. The Conservation Commission is not unhappy with the current attorney, but is looking for different input and ways to close any loopholes in easements and to help draft a procedure to amend any easements in the future. Janet stated that any attorney used for an easement must have the Town's best interest at heart (as the current attorney does). Wes asked if the attorney would be able to come to a Selectmen's Meeting for an interview. Alison will ask the attorney to do so.

James expressed his concern with the large/extreme difference in the hourly wage between the Town Counsel Fran Lane and Attorney Breed. James also stressed that Fran Lane is a resident of Newfields and has the Town's best interest at heart. Living locally, Fran is able to be flexible with his time to meet with the Board of Selectmen.

Wes made a motion for the Selectmen to go along with Alison Watt's recommendation to hire Alexandra Breed of Concord, NH to write the conservation easement on the Cole property. The motion was seconded by Janet and passed with 2 in favor and one against.

Alison also asked the Selectmen to provide a policy for Conservation Easement Enforcement. She is looking for a list of duties for the Conservation Commission such as maintain and watch easements, report any violations to the Selectmen, and collecting evidence of violations. The Selectmen would then take any necessary action.

The correspondence from DES State Aid Grant Program and NH Marsh Monitors was reviewed.

Chief Reed made a request to close the Post Office Box for the Police Department and have the mail delivered to the Town Post Office Box instead. This was approved by the Selectmen with the understanding that the Police Department will take care of notifying everyone of their new mailing address. Also, if the Police Department should move from the same location as the Town Office, they (the Police Department) will obtain a new Post Office Box.

Chief Reed's written report on the FEMA meeting was read. The Selectmen recommend that Road Agent Brian Knipstein meet with the FEMA officials when they come to Newfields for the damage inspection.

Wes made a motion to approve the minutes of the June 6<sup>th</sup>, 2006 meeting as amended. The motion was seconded by Janet and passed with two Selectmen in favor.

Wes made a motion to adjourn the meeting at 9:50pm. Janet seconded the motion and it passed with all in favor.

Respectfully submitted,

Nancy J. Spencer